

# Portfolio Requirements List

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## Advisor Portion/Interface

### *Awareness*

- List of LSDD students under their advisement
- Indication of Last login date to Portfolio PSS

### *Contact*

- Ability to contact student
- Ability to contact multiple students

### *Portfolio Requirements View*

- Ability to add examples of portfolio links as good examples

### *Portfolio Creation*

- Indication of stage of progress each student has on their portfolio
- Ability to click on links to specific requirement pages
- Privacy login/logout allowing advisor/admin privileges

### *Portfolio Completion*

- Indication when a student has submitted their portfolio for completion

### *Help and Feedback*

- Indication when received a contact from student on their portfolio for advice or feedback
- Ability to contact student within the system for advice or feedback
- Ability to receive advice or feedback within the system

# Student Portion/Interface

## **Awareness**

- Indication of last date viewed by advisor
- Indication of last date logged in by self
- Indication of Advisor assigned

## **Contact**

- Ability to contact advisor

## **Portfolio Requirements View**

- View portfolio requirements list
- View description of each element in requirement list
- View examples of portfolio elements

## **Portfolio Creation**

- Ability to list site of portfolio (URL)
- Server space given to students, though not required to use school server
- Privacy login/logout
- Privacy only see your own PSS (though can see examples in portfolio requirements view)
- Ability to check when a requirement is met and visually receive feedback as to progress in the portfolio
- Ability to place URL of page in portfolio where each requirement is met, allowing advisors to not have to “hunt” when seeking feedback on specific sections

## **Portfolio Completion**

- Ability to “submit” when portfolio is completed

## **Help and Feedback**

- Ability to contact advisor within the system for advice or feedback
- Ability to receive advice or feedback within the system